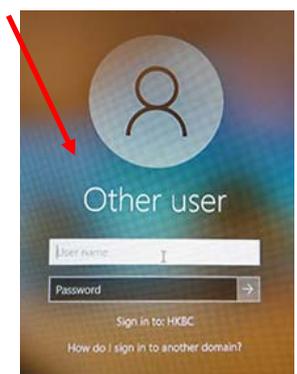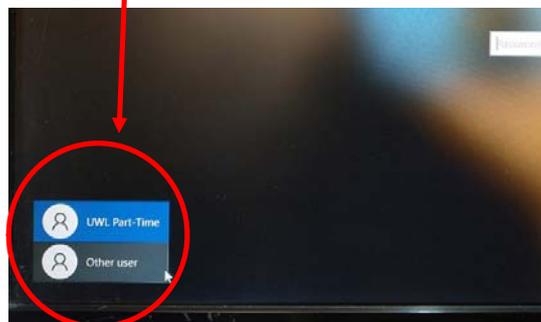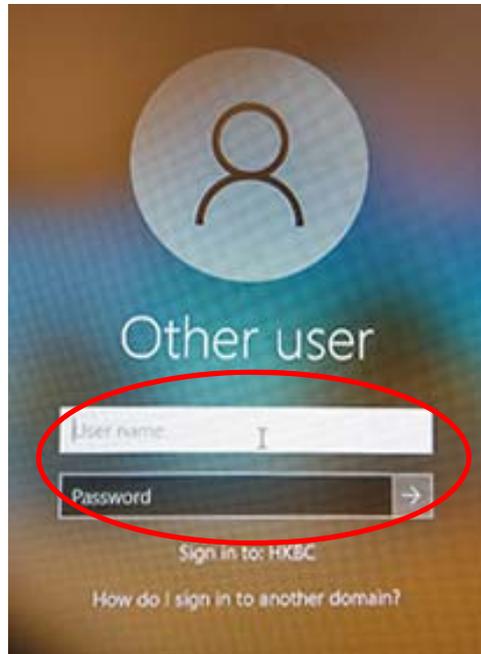# 如何更改 eDatabase Access System / Student Portal System 的密碼
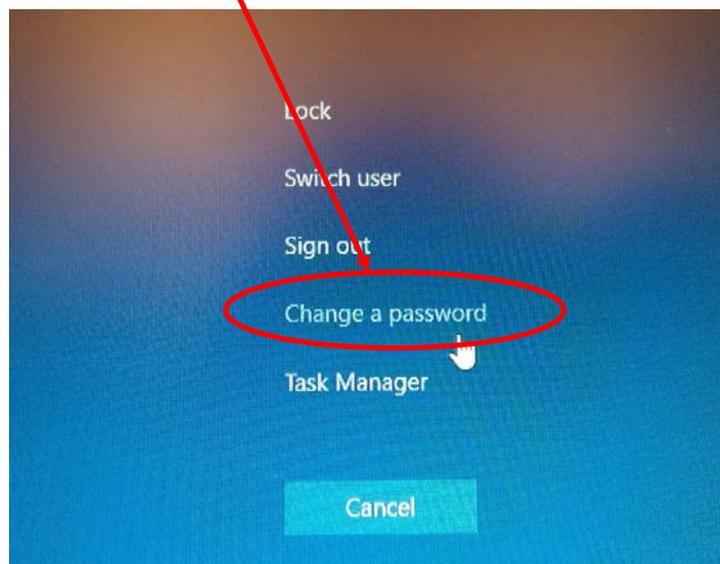## How to change the password for eDatabase Access System / Student Portal System

➔ 到圖書館，開啟該部電腦。(請留意只有該部電腦有此功能，位於醫局街圖書館地下。如須使用本電腦，請聯絡圖書館當值職員。

➔ Go to the Library at Yee Kuk Street, please kindly find that only a computer could perform this function, the computer are located at the ground floor of library. Please contact library staff on duty if you need to use this computer.

➔ 開啟電腦之後，您會見到這個畫面。

➔ Then after turning on the computer, you could see the following screen.

➔ 於左下角位置選擇"其他使用者"。

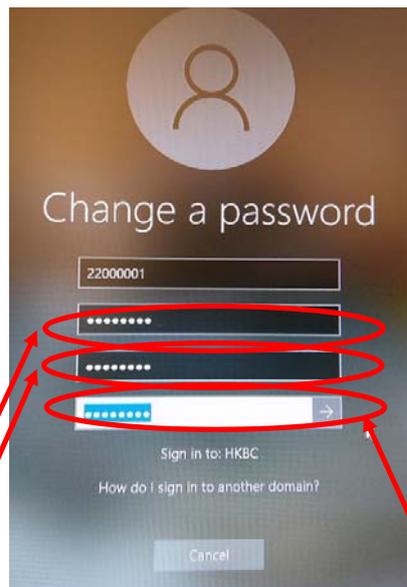➔ Then press the button of "Other User" on the low left-hand corner.

➔ 輸入使用者名稱 (您的學生編號) 及密碼。
　　Type in the username (Your Student ID) and password.

➔ 待電腦完全登入之後，使用鍵盤按下 "Alt"+"Ctrl"+"Delete"。
➔ After completely login, press the "Alt"+"Ctrl"+"Delete" in your keyboard.
➔ 按下轉換密碼選項。
➔ Then the following screen will appear, click the option of "Change a password".

➔ 輸入現時密碼。

➔ Type in the current password.

➔ 輸入新密碼。

➔ Type in the new password.

➔ 再次輸入新密碼。(所輸入的內容必須與之前所輸入的新密碼一樣)

➔ Type in the new password again. (Must be same as the new password typed)

➔ 按下"Enter"鍵，並登出電腦。

➔ Press "Enter" in the keyboard and then log out the computer to succeed.

➔ eDatabase Access System / Student Portal System 之密碼已成功轉換。

➔ The password for eDatabase Access System / Student Portal System is now changed with success.

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圖書館及資訊科技服務處
Library and Information Technology Service Office

Email / 電郵: atmo@ny.edu.hk Hotline / 服務熱線: 3996 1052

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